# Opening Schools Decision Points – 2021-2022

<table>
<thead>
<tr>
<th>INSTRUCTION</th>
<th>All Schools Open</th>
<th>Virtual Learning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction Delivery (Dr. Lilia Nanez)</td>
<td>Instruction will be delivered as planned through the instructional framework and the Trainer of Trainer modules. All assignments will be uploaded through Seesaw for PreK-2 and Schoology for 3-12 grade. Instruction is face to face for all learners. Virtual instruction is not an option as of 7/28/21. Approved 7.28.21</td>
<td></td>
</tr>
<tr>
<td>Lesson Plan Template</td>
<td><a href="https://drive.google.com/file/d/18TtTnillUBOudoPULcddamiqBBBe8T72vAHL/view?usp=sharing">https://drive.google.com/file/d/18TtTnillUBOudoPULcddamiqBBBe8T72vAHL/view?usp=sharing</a></td>
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<tr>
<td>PreK Framework</td>
<td><a href="https://docs.google.com/document/d/1avy314f9fUSAHwp0c12L7K_wtG5sQy5SszPIEy5OErlM/edit?usp=sharing">https://docs.google.com/document/d/1avy314f9fUSAHwp0c12L7K_wtG5sQy5SszPIEy5OErlM/edit?usp=sharing</a></td>
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</tr>
<tr>
<td>Elementary ELAR Framework</td>
<td><a href="https://docs.google.com/document/d/1expTevW6tVNH_vVMme8BoxvHwmzrHpRxaU9eX0N6Aw/edit?usp=sharing">https://docs.google.com/document/d/1expTevW6tVNH_vVMme8BoxvHwmzrHpRxaU9eX0N6Aw/edit?usp=sharing</a></td>
<td></td>
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<tr>
<td>Guided Reading Timeframe</td>
<td><a href="https://docs.google.com/document/d/1j2fPXwFUvL5-fMyCok9Ir_T_WSLsyksmPDDqjOCgpc/edit?usp=sharing">https://docs.google.com/document/d/1j2fPXwFUvL5-fMyCok9Ir_T_WSLsyksmPDDqjOCgpc/edit?usp=sharing</a></td>
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<tr>
<td>Elementary Math Framework</td>
<td><a href="https://docs.google.com/document/d/1glHaSxIK2882gSpGnJdr6MVFAz3Hv5K6Kok6yMrG/edit?usp=sharing">https://docs.google.com/document/d/1glHaSxIK2882gSpGnJdr6MVFAz3Hv5K6Kok6yMrG/edit?usp=sharing</a></td>
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</tr>
<tr>
<td>Secondary ELAR Instructional Framework Middle School</td>
<td><a href="https://docs.google.com/document/d/1aqKBaZ85CNS6eXDbqNQG_b62Yg5phMBFwAeTiVBKU/edit?usp=sharing">https://docs.google.com/document/d/1aqKBaZ85CNS6eXDbqNQG_b62Yg5phMBFwAeTiVBKU/edit?usp=sharing</a></td>
<td></td>
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<tr>
<td>Secondary Math Instructional Framework</td>
<td><a href="https://docs.google.com/document/d/1-u1Kwt4WwhQijHaQls21TO96KMykZUvll-tsPjACHmFE/edit?usp=sharing">https://docs.google.com/document/d/1-u1Kwt4WwhQijHaQls21TO96KMykZUvll-tsPjACHmFE/edit?usp=sharing</a></td>
<td>Approved 7.28.21</td>
</tr>
<tr>
<td>Homebound students who receive services on average 4 hours of face-to-face instruction have immune deficiencies. Masks for students and special education staff will be recommended to wear masks and face-to-face instruction will continue. Approved 8.4.21</td>
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<tr>
<td>Remote Conferencing for Regular Education Students will be allowed for up to 20 days (per student) during the 2021-2022 school year. Remote learning must be synchronous. Remote learning must be 4 hours per day for full day funding and attendance and 2 hours for our ½ funding for PreK-3. This is allowable for students who are unable to attend school because of a temporary medical condition.</td>
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</tbody>
</table>

7.14.2021
### Opening Schools Decision Points – 2021-2022

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>8.9.21</td>
<td>Remote conferencing is for students who have been diagnosed with a communicable disease only or if the student has been identified as having been in close contact with COVID-19.</td>
</tr>
<tr>
<td>8.11.21</td>
<td>Remote conferencing opportunity will include Bilingual and Special Education teachers in order to serve students who need special services.</td>
</tr>
<tr>
<td>8.20.21</td>
<td>VIRTUAL ACADEMY: A Request for Proposals (RFP) has been submitted for potential partners with ECISD to stand up a Virtual Academy. The bid will close on September 22, 2021. A virtual learner profile survey will be part of the application process for families. The goal of the RFP includes the provider to:</td>
</tr>
<tr>
<td></td>
<td>• Provide instruction aligned to the TEKS and is customizable to meet unique needs of learners</td>
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<tr>
<td></td>
<td>• Provided by certified educators (employees of the partner)</td>
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<td></td>
<td>• Provide a minimum of 2 hours of synchronous instruction and 2 hours of asynchronous instruction for PreK-5</td>
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<tr>
<td></td>
<td>• Provide a minimum of 4 hours of synchronous instruction for 6-12 students</td>
</tr>
<tr>
<td></td>
<td>• Provide support for Bilingual/Dual Language students, Special Education students, ESL and Gifted and Talented children</td>
</tr>
</tbody>
</table>

**The instruction can be provided by substitute teachers.**

Training will be provided for all substitutes who are assigned to Remote Conferencing.

This will be district-driven; however, classroom teachers need to make sure the students have access to all assignments and instructional resources on Schoology and Seesaw.

Special Education Students will also receive Remote Conferences if the student’s ARD committee determines be provided.

**Approved 8.9.21**

Remote conferencing is for students who have been diagnosed with a communicable disease only or if the student has been identified as having been in close contact with COVID-19.

**Approved 8.11.21**

The Remote Conferencing opportunity will include Bilingual and Special Education teachers in order to serve students who need special services.

**Updated 8.20.21**

**VIRTUAL ACADEMY: A Request for Proposals (RFP) has been submitted for potential partners with ECISD to stand up a Virtual Academy.** The bid will close on September 22, 2021. A virtual learner profile survey will be part of the application process for families. The goal of the RFP includes the provider to:

- Provide instruction aligned to the TEKS and is customizable to meet unique needs of learners
- Provided by certified educators (employees of the partner)
- Provide a minimum of 2 hours of synchronous instruction and 2 hours of asynchronous instruction for PreK-5
- Provide a minimum of 4 hours of synchronous instruction for 6-12 students
- Provide support for Bilingual/Dual Language students, Special Education students, ESL and Gifted and Talented children

**Updated 9.1.21**
| Instructional Space & Transitions (Corey Seymour) | Arrival and Dismissal:  
- Staff, students, and guests should sanitize hands upon entering the building  
- Use appropriate distance where feasible  
**Approved 7.28.21**  
Meal Service:  
- Staff, students, and guests should sanitize hands upon entering the cafeteria  
- Additional sneeze guards should be put in food service lines where needed  
- Frequent cleaning/disinfecting of tables and hard surfaces  
- Cafeterias will be open, spacing between students when feasible. Keep classes together, if students are shoulder to shoulder keep a seating a chart.  
**Approved 7.28.21**  
Water Fountains  
- Water bottles will be provided to all students during breakfast daily until further notice.  
- The use of refill stations is allowed  
- Water fountains are to be used only as refilling stations.  
- Water fountains need to be closed  
**Approved 8.4.21**  
**Approved 7.28.21**  
School-Wide Events  
- Events should be held virtual or outdoors where feasible  
- Students should appropriately distance, where feasible  
- Students may bring in individually wrapped or pre-packed snacks to give for events. **Approved 8.11.21**  
**Approved 7.28.21**  
Instructional Spaces:  
- Routine cleaning/disinfecting of classrooms  
- Hand sanitizer should be available in all classrooms  
- Remind students of handwashing and respiratory etiquette  
- Teachers required to keep seating charts in order to contact trace efficiently and effectively  
**Approved 7.28.21**  
Meet the teacher/Open House, please utilize a virtual setting or an outside setting. Avoid having large gatherings until further notice.  
**Approved 8.2.21** |

7.14.2021
<table>
<thead>
<tr>
<th>The number of COVID-19 cases are rising in the community and to keep students safe, elementary schools will need to keep students in their cohort to combat infection as much as possible.</th>
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<tbody>
<tr>
<td>Approved 8.18.21</td>
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</tbody>
</table>
# Opening Schools Decision Points – 2021-2022

| Scheduling – Elementary  
(Érin Bueno) | • School will start at 7:40 and end at 3:20 (Pk-5 campuses)  
• School with start at 8:00-11:00 & 12:30-3:30 for Pre-k 3 (Lamar & Carver only)  
Approved 6.16.2021 |
|---|---|
| Scheduling – Middle School  
(Érin Bueno) | • School will start at 8:30 and end at 4:15  
Approved 6.16.2021 |
| Scheduling – High School  
(Roberto Cedillo) | • School will start at 8:45 and end at 4:00.  
• Zero hour will from 7:50 - 8:40.  
• Juniors and seniors will have open campus lunch.  
• Freshmen and sophomores will eat in the cafeteria or areas designated to eat.  
Approved 6.2.2021 |
| Fine Arts  
(Dr. Aaron Hawley) | Fine Arts will follow safety guidelines provided from UIL and TEA. Fine Arts programs will participate in all UIL activities and adhere to the UIL calendar.  
HS Marching Band will attend and participate in home and away football games for their respective teams.  
Concerts, events, and trips are permitted. Fine Arts programs will adhere to the safety protocols of ECISD and the protocols in place at the host site.  
Approved 4.21.21  
Fine Arts teachers are required to have seating charts for all trips.  
Approved 7.28.21  
The Fine Arts department will determine if a contracted service is essential and will continue with standard screening & training procedures. All contracted services individuals must follow same safety protocols set in place by district for staff.  
All surfaces in practice areas should be thoroughly disinfected throughout and at the end of each day.  
Programs may continue providing food, water, and other drinks. All items should be individually packaged so that students are not sharing items.  
Lockers for specialized equipment must be assigned to one student and not shared. |
## Elementary Music
- All equipment / musical instruments must be properly sanitized after each use.
  *Approved 8.4.21*

## UIL Guideline
- Students must be allowed to wear a mask if they choose to do so.

## Programs
- Programs should provide only virtual options for all parent meetings until further notice.
  *Approved 8.11.21*

### PENDING
- For physical activities and other similar extracurricular activities, it may be impractical for students to wear masks. In these circumstances, students, teachers, staff, and personnel are required to wear masks when entering and exiting facilities and practice areas and when not actively engaging in those activities.
  *Updated 8.25.21, Updated 9.1.21*

### UIL Mandate:
- “In addition to the criteria and processes described above, a student who has been diagnosed with COVID-19 must receive clearance from a physician prior to returning to participation in UIL marching band or athletic activities.”
- Release forms are to be turned into trainers, coaches and/or directors.
  *Updated 9.1.21*

## SCHOOL OPERATIONS

### Transportation (Roger Cleere)
- Follow current TEA recommendations for school transportation. TEA Public Health Guidance
- Buses will be utilized at normal capacity. Windows shall be opened to allow circulation of air, weather permitting.
- ECISD will require students and staff to use hand sanitizer upon boarding the bus.
- Buses will be sanitized twice daily.
  *Approved 6.16.2021*
- Bus drivers are required to have seating charts.

*7.14.2021*
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</thead>
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<tr>
<td><strong>Approved 7.28.21</strong></td>
</tr>
<tr>
<td>Field trips can be scheduled. Seating charts are required to be kept and classes to be kept together.</td>
</tr>
<tr>
<td><strong>Approved 7.28.21</strong></td>
</tr>
<tr>
<td>No Field trips until further notice.</td>
</tr>
<tr>
<td><strong>Approved 8.9.21</strong></td>
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<tr>
<td><strong>Athletics (Tracey Borchardt)</strong></td>
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<tr>
<td><strong>Physical Education (Crystal Day)</strong></td>
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<tr>
<td>Athletics will follow safety guidelines from <strong>UIL and TEA.</strong></td>
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<tr>
<td>All athletic travel will be allowed. <strong>Approved 4.21.21</strong></td>
</tr>
<tr>
<td>Sanitize hands before and after activities.</td>
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<td>Sanitize equipment weekly.</td>
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<tr>
<td>Elementary gymnastics travel to zone and city meets for competition (several schools share same bus) <strong>Approved 7.28.21</strong></td>
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<tr>
<td>Lockers will house one student in each locker.</td>
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<td>Students will bring individual water bottles/jugs.</td>
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<tr>
<td>Clorox 360 will be used daily in the weight rooms and locker rooms.</td>
</tr>
<tr>
<td>Social distancing for fans will be recommended for indoor athletic facilities.</td>
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<tr>
<td>Recommend that students dress out for physical education class with 3–5-minute rotational increments for dress to enhance student engagement.</td>
</tr>
<tr>
<td>All contracted services individuals must follow the same safety protocols set in place by district for staff. (Human Growth and Development-Texas Tech/Life Center) <strong>Approved 8.4.21</strong></td>
</tr>
<tr>
<td>Students must be allowed to wear a mask if they choose to do so. <strong>Approved 8.11.21</strong></td>
</tr>
<tr>
<td><strong>PENDING</strong> - For physical activities and other similar extracurricular activities, it may be impractical for students to wear masks. In these circumstances, students, teachers, staff, and personnel are required to wear masks when entering and exiting facilities and practice areas and when not actively engaging in those activities. <strong>Updated 8.25.21, Updated 9.1.21</strong></td>
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# Opening Schools Decision Points – 2021-2022

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<thead>
<tr>
<th>UIL Mandate:</th>
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| • “In addition to the criteria and processes described above, a student who has been diagnosed with COVID-19 must receive clearance from a physician prior to returning to participation in UIL marching band or athletic activities.”  
• Release forms are to be turned into trainers, coaches and/or directors.  
Updated 9.19.21 |  |

<table>
<thead>
<tr>
<th>FACILITIES</th>
<th></th>
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</table>
| Cleaning-Disinfecting-Prevention (Cortney Smith) | Hand sanitizer will be available at the main entry to the campus, in classrooms, in the cafeteria and in common areas throughout the campus. High-touch areas will be cleaned and disinfected throughout the day.  
Approved 6.2.21 |
| Water Fountains |  
• Water bottles will be provided to all students during breakfast daily until further notice.  
• The use of refill stations is allowed  
• Water fountains are to be used only as refilling stations.  
Our custodial staff will add water fountains to their list of high touch areas that are cleaned and disinfected regularly throughout the day.  
Water fountains will remain closed.  
Approved 8.4.2021 |
| Water Fountain Sign in English | Water Fountain Sign in Spanish  
Approved 7.28.2021 |
| Plexi glass, dividers may stay or go back up.  
Approved 8.2.2021 | No indoor rental facilities will be allowed until further notice. |

7.14.2021
## Opening Schools Decision Points – 2021-2022

**Improved Ventilation**
Streamlined our filter changing process to improve air quality district-wide
Installed air purification devices in all nurse’s stations throughout the district

*Updated 8.20.21*

**WELLNESS**

### Screening & Exposure Protocols
(Rebecca Rhodes / Yolanda Gordon)

- **Prevention and Reducing Transmission:**
  - As of 6/04/2021 masks are now optional to wear.
  - Practice social distancing (6 feet) minimum when feasible.
  - Frequent hand washing is encouraged.
  - Frequent cleaning and disinfecting of high touch surfaces is encouraged by all staff.

- **Exposure Protocols:**
  - Back to School COVID-19 Protocol PowerPoints:
    - *All links are important information which includes our report to the Health Department.*

- **Employee Back to School COVID-19 Protocol:**
  - [https://ecisdonline-my.sharepoint.com/:b:/g/personal/rebecca_rhodes_ectorcountyisd_org/ERQ4RXGKZFBGgZFDDJTD54AB7ilgyS4xfIh5si7NoAU7oQ?e=8Mhjd6](https://ecisdonline-my.sharepoint.com/:b:/g/personal/rebecca_rhodes_ectorcountyisd_org/ERQ4RXGKZFBGgZFDDJTD54AB7ilgyS4xfIh5si7NoAU7oQ?e=8Mhjd6)

- **Fully Vaccinated Exposure Protocol:**
  - Guidelines from the CDC and our local health authorities will allow those who are fully vaccinated or who have had COVID-19 within the past 3 months who are exposed to someone with suspected or confirmed COVID-19 to **not quarantine** if they meet the following criteria.
Opening Schools Decision Points – 2021-2022

- Are fully vaccinated: at least 2 weeks have passed following receipt of the second dose in a 2-dose series, or at least 2 weeks have passed following receipt of one dose of a single dose vaccine.
- Remain asymptomatic since the current COVID-19 exposure.
- Within 3 months of having had COVID-19 and have recovered.

Unvaccinated Exposure Protocol:
Local health authorities are allowing a shortened quarantine period for those who are exposed and have not been fully vaccinated.
- Can stop quarantine after 10 days without testing, while monitoring for symptoms through day 14 from last exposure.
- Can return to work/school on day 8 after receiving a negative PCR test results that was obtained on day 5 or later from last exposure, while monitoring for symptoms through day 14 from last exposure.

Student Back to School COVID-19 Protocol: Send home with students on Friday Updated 8.11.21
English: https://ecisdonline-my.sharepoint.com/:b:/g/personal/rebecca_rhodes_ectorcountyisd_org/Ef4PFj7BvrJikOTCqfqCRaIBSYnkzbpX_QIQ8sA8vs6kw?e=fhj1Wu

Spanish: https://ecisdonline-my.sharepoint.com/:b:/g/personal/rebecca_rhodes_ectorcountyisd_org/EZUBFr434rlDurmYsuuAQoBqXyUjNKqUXpeeJieSOyg?e=aCVII

Parent Acknowledgement Form:
English: https://ecisdonline-my.sharepoint.com/:b:/g/personal/rebecca_rhodes_ectorcountyisd_org/EbSdi7oXuvJLkx5t9iL96tQ8m0ugep3uowFCS334XbFRHg?e=Xicngb

Spanish: https://ecisdonline-my.sharepoint.com/:b:/g/personal/rebecca_rhodes_ectorcountyisd_org/Ee0d2vZ-hcplkYA_uq-hQdUBvzlT7-L7IQWcuHMf_f_GyA?e=hKcOLG
Opening Schools Decision Points – 2021-2022

What if my child gets sick while at school?

Teachers and staff at your child’s school will be working together to ensure that any child who becomes sick at school is responded to with care. For students displaying symptoms of COVID-19 or are feeling feverish:

- School nurses will provide a clinical assessment to determine when a student needs to be sent home.
- Students who are ill will be removed from the classroom and taken to a quiet place to rest. Parent/guardian will be contacted.
- We ask that parents pick up sick children within 30 minutes and no later than 1 hour from the time they are contacted by the school nurse. If you are unable to pick up your child, please let us know who will be sent an update. The school nurse will provide the student’s name and will then release your child to go home.
- Other students will be removed from the classroom and taken to an alternate location on campus (e.g., on a walk outside, move to a different classroom, etc.), so the classroom can be sanitized.
- Schools must close off areas that are heavily used by the individual with the laboratory-confirmed case (student, teacher, or staff), until the area can be decontaminated.
- Families will be notified if their child comes in close contact with a student or staff member who is later confirmed to test positive for COVID-19.
- Students who have tested positive for COVID-19 can return to school when:
  - They are 24 hours fever-free without the use of Tylenol or other fever-reducing medications. AND
  - Symptoms have improved (cough, difficulty breathing, etc.) AND
  - 10 days have passed since symptoms began.

Please contact your school nurse with any questions. We are all in this together.

ECISD Parents and Students,

For the safety and well-being of our students and faculty members, ECISD is requiring all parents to self-check their children daily. Please check your children for the following symptoms that are not normal for them:

- Fever (100.4°F or greater)
- Cough
- Shortness of breath or difficulty breathing
- Rapid or labored breathing
- Muscle pain
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Congestion or runny nose
- Nausea or vomiting
- Fatigue

➢ In the LAST 14 days, have you or your child(ren) had close contact with someone who
  - Is lab confirmed with COVID-19
  - Under investigation by COVID-19
  - Ill with a respiratory illness

Close contact is defined as:
- A person who was exposed to a sick person for at least 15 minutes or more over a 24-hour period of time while they had COVID-19.
- A person who had direct contact with a sick person, such as a caregiver or health care worker.

➢ In the PREVIOUS 14 days, have you traveled out of the country?

If you have any of the symptoms above, please do not send your child to school and call to let them know that your child(ren) will be absent due to the possibility of COVID-19.
Students Who Have COVID-19:
8/4/21 DSHS included COVID-19 on the communicable disease list.
Students who are actively sick with COVID-19 or who have received a positive test result for COVID-19 must be excluded from school. COVID-19 is a disease that requires exclusion from school under TAC 25 § 97.7.
Opening Schools Decision Points – 2021-2022

COVID-19 School Readmission Criteria

Students Who Are Close Contacts:
Parents of students who are determined to be close contacts of an individual with COVID-19 may opt to keep their student at home during the stay-at-home period. If parent chooses to keep their student home:

• Students may stay home for 10 days after last exposure to close contact and may return if they are symptom free.
• May test with PCR testing and return to school on day 8 after receiving a negative PCR test results that was obtained on day 5 or later from last exposure, while monitoring for symptoms through day 14 from last exposure.

Approved 8.11.21

Parent notification of student being identified as a close contact to a positive COVID-19 case on campus:
Communication will be sent electronically to parents at the end of the day by principals.

Communication will be sent with all other communication in the end of day COVID-19 Announcement communication.

- Dear [SCHOOL] families, this is your Principal, __________. I am sending you this message to let you know that your student has been identified as being in close contact with someone who has tested positive for COVID-19. We highly recommend those who have been identified as being in close contact with someone who has tested positive for COVID-19 follow the CDC guidelines and keep their student home for the 10-day stay-at-home period and monitor for symptoms. Alternatively, students can end their stay-at-home period by completing PCR testing on or after day 5 from the last exposure and may return to campus on day 8. If you decide to keep your student home for the stay-at-home period, a remote instruction option is available. Please contact your child’s school for more information. As always, please continue to monitor your own health for possible symptoms and follow recommended guidelines for your safety. If you start to experience any of the following symptoms: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea, please self-isolate and contact your primary care physician. *As of June 11, 2021, the CDC states fully vaccinated people can safely resume normal activities but recommends that those not vaccinated continue to use masks, social distancing, and avoid large public crowds.

Approved 8.11.21

- Updated Communication for students identified as a close contact to a positive COVID-19 Case on Campus:
  Dear [SCHOOL] families, this is your Principal, __________. I am sending you this message to let you know that your student has been identified as being in close contact with someone who has tested positive for COVID-19.
  - The Texas Education Agency has now given parents a choice to send their students to school or keep them home for the stay-at-home period after being identified as a close contact.
    - Although it is now an option for you to send your child to school following exposure, we highly recommend that those identified as being in close contact with someone who has tested positive for COVID-19 follow the CDC guidelines and keep their student home for the 10-day stay-at-home period and monitor for symptoms.
    - Alternatively, student can end their stay-at-home period by completing PCR testing on or after day 5 from the last exposure and may return to campus on day 8 if the PCR test is negative for COVID-19.
### Opening Schools Decision Points – 2021-2022

- **If you decide to keep your student home for the stay-at-home period, please contact the school and the school nurse for further instructions.**
- As always, please continue to monitor your own health for possible symptoms and follow recommended guidelines for your safety.
- If you start to experience any of the following symptoms, please self-isolate and contact your primary care physician.
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea
  - Vomiting
  - Diarrhea

*Updated 8.20.21*

**BinaxNOW COVID-19 Testing Protocols:**
For staff and students who are on campus and become symptomatic. Staff or students who become sick away from campus will not be allowed to return to campus to test. *(Testing may change in the Fall, more details to come.)*

Employees should adhere to social distancing in meetings and lounges (when feasible).

**PENDING** - Masks are temporarily required indoors as of 8/27/21 for all staff and 8/30/21 for all students and visitors. *(Updated 8.25.21, Updated 9.1.21)*
## Opening Schools Decision Points – 2021-2022

<table>
<thead>
<tr>
<th>Employment / Use of Talent (Staci Ashley)</th>
<th>Employees should adhere to social distancing in meetings and lounges (when feasible).</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PENDING</strong> - Masks are a temporary requirement indoors as of 8/27/21 for all staff and 8/30/21 for all students.</td>
<td><strong>Updated 8.25.21, Updated 9.1.21</strong></td>
</tr>
<tr>
<td>Employees who have a medical condition/disability that may prevent them from wearing a face mask should contact Elaine Smith, Human Resources Director for ADAA. <a href="mailto:Elaine.Smith@ectorcountyisd.org">Elaine.Smith@ectorcountyisd.org</a></td>
<td><strong>Approved 8.25.21</strong></td>
</tr>
<tr>
<td>An employee who is unvaccinated and meets the close contact definition (exposed) but properly wears a mask and face shield (both approach) will not have to quarantine as per the Ector County Health Department.</td>
<td><strong>Approved 8.25.21</strong></td>
</tr>
<tr>
<td><strong>Employee Work Agreement due to COVID-19 related needs (exempt employees) Updated 8.18.21</strong></td>
<td></td>
</tr>
</tbody>
</table>
Fctor County ISD Remote Work Agreement During the 2021-2022 School Year
Due to COVID Related Needs (Exempt Employees)

In addition to the guidelines outlined below, employees shall abide by all ECISD Policies and Administrative Procedures.

The Following Guidelines Will Apply to Exempt Employees:

* A positive COVID-19 test result or when an employee is required to quarantine is required when granting remote work. It is important to note... only the immediate supervisor may grant remote work permission and only for up to 10 days. Remote work shall not be used to take care of a sick child, spouse, family member, or friend and approval is granted on the basis of the employee’s own personal health need.

  * The regular work duty schedule, hours, and responsibilities will be followed. This includes but is not limited to meetings, conferences, PTO, training, communication, and any other duties required by the position.
  * Remote work (work from home) will be conducted as if reporting to a physical ECISD facility or site. In order to work remotely the employee should have internet access.
  * Remote employees shall continue to abide by ECISD Policy pertaining to Leave and Absences and continue to obtain supervisory approval before any remote work begins.
  * An employee who has been approved to work remotely but is too sick or unable to work from home will submit leave in EIS for days not worked.
  * Remote work is not intended to be used as a substitute for sick leave, vacation, or other types of leave or child/dependent care.
  * Remote employees shall not let non-related events and activities disrupt or interfere with working from home. Remote employees will be available via phone for supervisor work hour checkins.
  * All employees are required to obtain advance approval from the supervisor before remote work can begin. An employee’s job duties must allow for remote work, as well as, the district must have a need for the employee to work from home. The advance approval must be documented through email with the supervisor.
  * All employees are required to complete the Employee Health Reporting Form within 24 hours.

Meetings/Contacts:

* Any employee in a remote work arrangement working from home shall not meet with parents, students, staff members, or professional colleagues at either residence for business purposes.

Equipment Provided by ECISD:

* Remote employees may not modify or disable any security related aspect of the ECISD equipment provided.
* Upon resignation, retirement or termination of employment, all ECISD property will be returned to ECISD immediately.

Security:

* Remote employees must safeguard confidential information used or accessed while working remotely. Security and confidentiality shall be maintained by the remote employee at the same level as expected at all ECISD workplaces.
* Confidential paper records may not be removed from ECISD worksite.
Employee Remote Work Agreement due to COVID-19 related needs (Non-Exempt Employees) Updated 8.18.21
Ector County ISD Remote Work Agreement During the 2021-2022 School Year Due to COVID Related Needs (Non-Exempt Employees)

In addition to the guidelines outlined below, employees shall abide by all ECISD Policies and Administrative Procedures.

The Following Guidelines Will Apply to Non-exempt Employees:

- A positive COVID-19 test result or being unwell who is under quarantine is required when granting remote work. It is important to note that the supervisor may give remote work permission only for up to 10 days. Remote work should be used to take care of sick child, support, family member, or friend and approval is granted on the basis of the employee's own personal health need.

  - The regular work duty schedule, hours, and responsibilities will be followed. Remote work (work from home) will be conducted as if reporting to a physical ECISD office as in site.
  - In order to work remotely, the employee should have Internet access.
  - Remote employees shall continue to abide by ECISD Policy pertaining to Leave and Absences and continue to obtain supervisory approval before any remote work begins.
  - An employee who has been approved to work remotely but is too sick or unable to work from home will submit leave in EIS for days not worked.
  - Remote work is not intended to be used as a substitute for sick leave, vacation, or other types of leave or child-related care.
  - Remote employees shall not let non-related events and activities disrupt or interfere with working from home. Remote employees will be available via phone for supervisor work hour check-ins.
  - Newly employed are required to obtain advance approval from the supervisor before remote work can begin. An employee’s job duties must allow for remote work, as well as the district must have a need for the employee to work from home. The advance approval must be documented through this form and in an email with the supervisor.
  - Employees will follow the work schedule as specified by the supervisor.
  - All employees are required to complete the Employee Health Reporting Form within 24 hours.

Meetings/Contacts:

- Any employee in a remote work arrangement working from home shall not meet with parents, students, staff members or professional colleagues at another residence for business purposes.

Equipment Provided by ECISD:

- Remote employees may not receive or utilize any equipment related aspect of the equipment provided.
  - The remote employee is responsible for all assigned property.
  - Upon termination of the arrangement or employment, all ECISD property will be returned to ECISD immediately.

Security:

- Remote employees must safeguard confidential information used or accessed while working remotely. Security and confidentiality shall be maintained by the remote employee at the same level as expected at all ECISD sites.
  - Confidential paper records may not be removed from ECISD facilities.

7.14.2021
### Professional Learning (Ashley Osborne)

Employees should adhere to social distancing during in-person professional learning.

**PENDING -** Face masks will be temporarily required while indoors. If social distancing cannot be achieved, professional learning must be delivered virtually.

*Updated 8.25.21, Updated 9.1.21*

Professional Learning Delivery Options

[https://docs.google.com/document/d/1XK2_J-x9YZ84_eGQC3sMVD2mQ894ikK7mYtWULtFhEA/edit?usp=sharing](https://docs.google.com/document/d/1XK2_J-x9YZ84_eGQC3sMVD2mQ894ikK7mYtWULtFhEA/edit?usp=sharing)

*Approved 7.28.21 / Updated 8.25.21*
Parents and community engagement partners will follow safety guidelines as required for all adults when entering/exiting buildings. **Approved 6.2.21**

Meet the teacher/Open House, please utilize a virtual setting. We are not having large gatherings until further notice.

Parents on campus for registration utilize prevention measures:

- Practice social distancing (6 feet) minimum when feasible.
- Frequent hand washing / hand sanitizing is encouraged.
- Frequent cleaning and disinfecting of high touch surfaces is encouraged by all staff. **Approved 8.2.21**

For the use of volunteers in ECISD, we will observe the guidelines of the CDC, TEA, and state/local government. Volunteer training will be available online and in-person as needed.

Campuses/Departments will utilize VOLY to list all volunteer opportunities.

- **General Volunteers (VIPS)** - Volunteers essential to a school, campus, or program’s function may be allowed on campus with specific permission of the principal or director. All opportunities will be posted in VOLY and reviewed by Development Office. Volunteer must follow same safety protocols and training set in place by district for staff and visitors.

- **Communities in Schools** – this program functions under a MOU with ECISD; considered essential. CIS will follow same guidelines as District staff.

- **Other partner agencies** (i.e., Boy Scouts, Girl Scouts, Junior Achievement, Big Brothers Big Sister) will be contacted by Development Office to determine safe, effective ways to engage students while following guidelines of the CDC, TEA, and state/local government. **Approved 8.4.21**
<table>
<thead>
<tr>
<th>Decision Points</th>
<th>Post-secondary students coming into ECISD classrooms for academic observation are allowed. Strongly recommend for student to wear a mask. Approved 8.11.21</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>All non-employees should adhere to social distancing. Pending - Masks are a temporary requirement indoors as of 8/27/21 for any non-employee. Updated 8.25.21, Updated 9.1.21</td>
</tr>
</tbody>
</table>
| **Communications** (Mike Adkins) | COVID protocols and information will be included in Back-to-School Communication. Positive COVID Cases will be sent out via email. Approved 7.28.21  
The District will work with the local health/medical community to promote vaccines. In June, ECISD partnered with Medical Center Hospital to stage three pop-up vaccine clinics for ages 12-up. Those clinics were held on June 16 at Bonham MS, June 23 at Crocket MS, and June 30 at Wilson & Young MS.  
Currently, the superintendent takes part in a weekly press call that includes other community leaders and organizations, the local hospitals among them. The calls with local reporters always include the recommendation for citizens to get vaccinated. Staff emails have included a link to the CDC’s vaccine locations map.  
Going back to Spring 2021, our school district worked very closely with local hospitals to organize and publicize initial vaccine clinics and will continue to do so now that the school year has started again. Updated 8/18/21 |
| **PEIMS-Attendance-Funding** (Albessa Chavez & Heather Potts) | ECISD will follow the procedures outlined in the 2021-22 Student Attendance Accounting Handbook. Approved 6.2.21 |
|                 | ECISD will follow the procedures outlined in the 2021-22 Student Attendance Accounting Handbook. Approved 6.2.21 |
| **Technology** (Lauren Tavarez) | K - 2 Students: |

7.14.2021
<table>
<thead>
<tr>
<th><strong>Opening Schools Decision Points – 2021-2022</strong></th>
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<tbody>
<tr>
<td>- Technology department recommends not to send the device home until Seesaw is set up, Digital Citizenship Lessons are completed (the three lessons can be completed in one class period or can be shared independent of each other...totally up to what’s best for your students and school), students know how to use the IPAD, and inventory is accurate. If all that is completed by the second week, you as the principal may make the decision to send home device sooner than September 3rd.</td>
</tr>
<tr>
<td><strong>3 - 12 Students:</strong></td>
</tr>
<tr>
<td>- You as the principal may make the decision to send home device day 1 or first week of school. You as the principal must ensure that the Digital Citizenship Lessons are completed, (the three lessons can be completed in one class period or can be shared independent of each other...totally up to what’s best for your students and school), and inventory is accurate. If all that is completed on day 1, you as the principal may make the decision to send home device sooner than September 3rd.</td>
</tr>
<tr>
<td><strong>K - 12:</strong></td>
</tr>
<tr>
<td>- Students need their devices due to the high possibility of quarantining. Each student needs the opportunity to have access to their assignments if they are out.</td>
</tr>
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### GUIDANCE AND COUNSELING

<table>
<thead>
<tr>
<th>SEL and Mental Health</th>
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<tbody>
<tr>
<td><strong>The Guidance and Counseling Website</strong> provides contact information for school counselors, local and national mental health resources, and educational planning resources.</td>
</tr>
<tr>
<td><strong>CATR:</strong></td>
</tr>
<tr>
<td>Thanks to our partners at the Texas Tech University Health Science Center, our 4th through 12th grade students can receive free telehealth mental health services while at school. We have 17 ECISD campuses utilizing Campus Alliance for Telehealth Resources (CATR) services this year. The number of campuses participating has more than doubled since last year!</td>
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<tr>
<td>- AEC</td>
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<td>- AEP</td>
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<td>- Austin</td>
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<td>- Buice</td>
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Approved 8.2.21
## Opening Schools Decision Points – 2021-2022

- Buddy West
- Dowling
- Hays
- Murry Fly
- Noel
- OHS
- PHS
- San Jacinto
- Travis
- Youth Center

### Virtual Lessons/ Digital Learning:

Social media to engage with students, families, and the community:

- The Guidance and Counseling department’s [YouTube](https://www.youtube.com) channel provides mental health, mindfulness and educational planning videos
- The Guidance and Counseling department’s [Facebook](https://www.facebook.com) and [Twitter](https://twitter.com) accounts provide mental health resources, educational planning resources, and provide information about local events

### Trauma Informed Training and Practices:

- District Wide Trauma Informed Schools training provided for all staff through SafeSchools online training
- Darkness to Light- Stewards of Children Sexual Abuse Prevention for all new hired staff

### Strategic Plan- Systematize Social Emotional Learning

- District Wide Pre-K-12 Curriculum – 7 Mindsets (Bilingual in English and Spanish)
- SEL Professional Development for Teachers and Staff
- SEL Personal Development for Teachers and Staff

### Daily work of School Counselors & SAS Counselors:

- Provide Guidance lessons and Character Education lessons
- Act as campus SEL support for the 7 Mindsets curriculum
- Responsive services such as death of a student or staff member; de-escalate students in state of crisis or dysregulation; complete safety checks for suicidal ideation completed by SAS Counselors and School Counselors
- Referrals to additional mental health resources for support outside of school day, or students needing ongoing mental health care.
<table>
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<tbody>
<tr>
<td>• The Naviance platform provides individualized student planning for grades 8th-12th and is available to alumni for up to 6 years post-secondary. “Naviance’s goal is to allow users to organize student information, track strategies and results, and quantify impacts to increase time that teachers, counselors, administrators, and students have to focus on individualized plans, refine their post-secondary pathways, and foster a positive learning environment.”</td>
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7.14.2021