



Why Does Student Attendance Matter?

Academics/Instructional

We have 166 instructional days in the 2018-2019 school calendar.

Every day a student misses, he/she is missing content that cannot easily be retaught with make-up work.

For students in grades K-12, they may only receive credit in a class if they attend at least 90% of the days.

Students who struggle in school should be very careful about the number of days they miss school even when they are for co/extra-curricular absences.

Every Day Counts! Try to schedule non-urgent doctor's appointments on days when students do not have school.

In 2018, only 15% of students in grades 3-8 who had nine or more absences met standard on state assessments. There is a strong correlation between student attendance and state assessment results.

ECISD campuses take attendance at the times listed below:

Pre-K - 9:00 a.m. and 1:00 p.m.

Elementary - 9:30 a.m.

Secondary - second period

Funding –

School districts are funded based on average daily attendance. Every day a student is absent (unless it is co/extra-curricular or the student attended part of the day and has a doctor's note), the District loses approximately \$21.50. To put that in perspective, if 10 students are out of school one day, the District loses \$215. If a student misses 9 times in a year, the District loses \$193.50 for that one student. If 10,000 students miss 9 times in a year, the district loses \$2,150,000.

What can students and parents do to improve attendance?

Schedule doctor's appointments first thing in the morning and return to school that day with a doctor's note.

Schedule doctor's appointments later in the day and check out of school after 9:45 a.m. and return to school the next day with a doctor's note.



When leaving town for the day, attend school until 9:50 before checking out of school.

Only miss when absolutely necessary.

Here is what we will be doing to improve student attendance:

School Procedures for Elementary & Secondary Campuses

- The automated calling system will call the parent each day a child is absent from school
- Attendance clerks, teachers, counselors, social workers, and principals will call parents to discuss excessive absences in order to improve attendance
- Excessive absences may require a doctor's note to receive an excused absence
- Attendance Warning Letters will be mailed: (Truancy)
 - 3rd unexcused absence – Initial Warning Notice Mailed
 - 5th unexcused absence – Final Warning Letter Mailed
 - 7th unexcused absence – Phone call and mandatory parent meeting
 - 10th unexcused absence – Phone call for mandatory parent meeting with plan development
 - 10+ unexcused absences - Parent Contributing to Non Attendance (PCNA) charges filed in Municipal Court against the parent
- Credit Lost Letters will be mailed:
 - Elementary 9 absences (Credit Warning), 17 absences (Credit Lost)
 - Middle School 9 absences (Credit Warning), 17 absences (Credit Lost)
 - High School 5 absences in a semester (Credit Warning), 9 absences in a semester (Credit Lost)

Nurse:

- Awareness Campaign, following the: "Action steps for schools to prevent the spread of flu" provided by the CDC
 - Educate students, parents, and staff about preventative measures
 - Increase influenza immunization rates among the school community
 - Catch it early and send affected individuals home

Custodians:

- Proactive measures of deep cleaning
 - Continually clean commonly used items/areas:
 - Bathroom doors, door handles, light switches, P.E. areas, locker rooms, water fountains, computers, computer labs, work stations, and entry ways
 - Air Vents and Proper Air Circulation