Travis Magnet Elementary School
Parent Involvement Policy

I. Travis Expectation

Travis Magnet Elementary agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.

- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and Travis Magnet Elementary Elementary.

- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.

- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency—ECISD Board.

- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.

- The school will build its own and the parent’s capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.

- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child’s learning;
(B) that parents are encouraged to be actively involved in their child’s education at school;
(C) that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. Travis Implementation of School Parental Involvement Policy Components

1. Travis Magnet Elementary will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
The Campus Improvement Team will set times for the following activities, to ensure all parents have the opportunity to provide input on the Parent Involvement plan.

- Academic Nights
- Meet the Teacher
- Open House/Parent Orientation

2. **Travis Magnet Elementary** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- PTA Monthly meetings
- Parent Surveys

3. **Travis Magnet Elementary** will hold an annual meeting to inform parents of the school’s participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
  - Fall and Spring Semester meeting to be set by the Campus Improvement Team, giving flexible times and dates.

4. **Travis Magnet Elementary** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school’s curriculum, the forms of academic assessment used to measure children’s progress, and the proficiency levels students are expected to meet by:

- Information about the Title I, Part A program, academic program, school curriculum and proficiency levels information will be handed out at registration of each student. It will be posted on the school website and displayed in the lobby of the school.
- Blanton will hold parent meetings at flexible times and dates for parents to be review and discuss the information.

5. **Travis Magnet Elementary** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- Returning phone calls
- Meeting with parents upon request

6. **Travis Magnet Elementary** will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

- Sending notification home via reports
- Holding parent conferences in Fall and Spring

7. **Travis Magnet Elementary** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

- Letter of Notification will be sent home within the four weeks to each student

8. **Travis Magnet Elementary** will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --

- the state’s academic content standards,
- the state’s student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child’s progress, and
- how to work with educators:

The Campus Improvement Team will set dates and gather materials for the following:

- Family Literacy Nights
- Math Nights
- Title I - What are the 10 Components- Day Activities
- Parent Portal Access

Materials Needed:
- Lobby Computer Accessible
- Copies
- Pencils/Pens
- Sample STAAR Tests

9. **Travis Magnet Elementary** will provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
  - Fall Literacy Night—where parents make literacy games to help at home
  - Spring Literacy Night—where parents make literacy games for summer help
  - Math Manipulative Night
  - Interactive Science Night
  - Science Fair

10. **Travis Magnet Elementary** will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
  - Partnering with parents during the summer to build programs
  - Parent Workshops

11. **Travis Magnet Elementary** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
  - Send information through a “Tuesdays Correspondence” Folder
  - Information will be sent in Spanish as well as English
  - Parent Portal will be utilized for announcements to parents
  - Meeting will be held before a monthly, in correspondence with grade level programs

**PART III. Travis Discretionary School Parental Involvement Policy Components**

Travis Magnet Elementary School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents’ capacity for involvement in the school and school system to support their children’s academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children’s education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.