Diagram of project management process:

1. **Request in Writing**
   - Discussion and refinement
   - Final review with all stakeholders

2. **District Operations**
   - Prioritize (Table 2.1)
   - Determine funding and scope

3. **Maintenance**
   - School Improvements

4. **Determine procurement method**
   - Contract documents initiated and/or consultant hired

5. **Follow board policy and procedures for project procurement**
   - Refer to (figure 5.3)

6. **Approval process**
   - (figure 5.3)

7. **Initiate Project**

8. **Administer Project**

Figure 5.1