



Ector County Independent School District  
 802 N. Sam Houston  
 PO Box 3912  
 Odessa, TX 79760

**Ector County Independent School District  
 Off-Campus PE Agency/Facility  
 Application 2016-2019**

<b>Agency/Facility Name:</b>	
<b>Physical Address:</b>	
<b>Mailing Address:</b>	
<b>Telephone:</b>	
<b>Website:</b>	
<b>Email Address:</b>	
<b>Agency/ Facility Designated OCPE Coordinator:</b>	

<b>Instructional Category</b> (check one):	
<input type="checkbox"/> <b>Category I</b>	<p><i>Olympic-level participation and/or competition, including a minimum of 15 hours per week of highly intensive, professional, supervised training. The training facility, instructors, and the activities involved in the program must be of exceptional quality. Students qualifying and participating at this level may be dismissed from school one hour per day. OCPE Agency Coordinator must supply at least one of the following for students applying for Category I:</i></p> <ul style="list-style-type: none"> <li>➤ <i>A copy of the entry form for Olympic or national participation/competition</i></li> <li>➤ <i>A publication which verifies this student's Olympic or national athletic status or rank</i></li> <li>➤ <i>A copy of this student's Olympic or national athletic certification, which verifies their status or rank</i></li> </ul>
<input type="checkbox"/> <b>Category II</b>	<p>Private or commercially-sponsored physical activities certified to be of high quality and well supervised by appropriately trained instructors. <u>Student participation of at least five (5) hours per week must be required.</u> Students certified to participate at this level may <u>not</u> be dismissed from any part of the regular school day.</p>
<b>Days and Times of Instruction Will Be Offered:</b>	<p>Monday          Tuesday          Wednesday          Thursday          Friday          Saturday</p>

## **OCPE Agency Guidelines and Responsibilities**

- **OCPE Agency documentation of the athletic/training program goals for your agency. ATTACHED TO APPLICATION**
- **OCPE Agency outline that describes a typical training session (time spent on: warm-up, activities, cool down, stretches, etc.). ATTACHED TO APPLICATION**
- OCPE Agency must designate a Coordinator who will be solely responsible for contact and communication between the Agency and ECISD. Agency’s instructor contact information will be given to campus counselors for those students participating in the Program.
- OCPE Agency Coordinator shall ensure that all instructors are “appropriately trained” for Category II or “exceptionally trained” for Category I, meaning that the Agency shall provide certification and/or documentation of instructor training and experience when requested.
- Competition/Game participation will not count towards Category II required hours.
- OCPE Agency must provide an alternative place and plan for students when there is inclement weather.
- OCPE Agency shall provide a clean and safe environment in which students are “well supervised” meaning that the instructor shall be present at all times during the scheduled activity to provide guidance, instruction and to ensure safety. ECISD may request a copy of your liability insurance as needed.
- OCPE Agency Coordinator shall ensure that all instructors provide the required documentation for the student’s grades and attendance to the student’s counselor on or before the identified date. Please request a calendar from the ECISD Instructional Support Services Office to comply with grading period date deadlines. The student must have attended at least 90% of the semester attendance to be eligible for a passing grade.
- **The OCPE Agency Coordinator must ensure that all instructors teach and discuss the ECISD Physical Education TEKS curriculum during scheduled practices or scheduled OCPE Program instruction time.**
- **The OCPE Agency Coordinator must ensure that all instructors are following the weekly ECISD TEKS curriculum workbook assignment schedule and that all OCPE students are completing the appropriate assignment(s).**
- OCPE Agency will notify the school counselor if students choose to transfer into a general physical education class and/or attendance requirements are not being met.
- Student expectations must be given to the students and parents at the beginning of each semester.
- **\*\*\*NEW\*\*\* State mandated fitnessgram test: all students enrolled in a physical education class must be assessed annually. District testing dates will be made available for OCPE students to attend.**
- OCPE Agency will be given on warning for non-compliance of the OCPE Program requirements. If a second breach of the OCPE Program requirements occurs, the Agency will be dismissed from the OCPE Program.
- ECISD OCPE personnel will make announced and unannounced site visits and will be expecting to see evidence of learned Physical Education TEKS. ECISD will be looking for skill development, learned physical activity and health concepts and social development by observing students participating in appropriate activities.

I understand and agree with the above OCPE Agency guidelines and responsibilities.

<b>OCPE Agency Owner/Manager Name:</b>	
<b>Signature:</b>	
<b>OCPE Agency Coordinator Name:</b>	
<b>Signature:</b>	